

**Minutes of the Regular Meeting of  
the Board of Fire Commissioners  
Lido and Point Lookout Fire  
District Held December 18, 2013**

**\*\*\*Approved Minutes\*\*\***

**Meeting** was called to order at 7:34 p.m. by Chairman Manning

**Present:** Comm. Manning, Comm. Weitz, Comm. Richter, Comm. Thompson, Comm. Paz, Chief Walsh, Chief Wiener, Chief Guerin, District Treasurer Kelly Fitzsimons, and Asst. Secretary/Treasurer Andrea Richter, J. Birnbaum, B. Powers, T. Gola

**Not Present:** District Secretary Terri Ryan, LOSAP Administrator Harold Wondsel.

Speakers without appointments: None present

Speakers with appointments: George DiVenti, DiVenti & Lee, CPAs  
Dan Wiener, LOSAP Statistician

**Minutes** of meeting held December 4, 2013, had a correction to Chief's Report #12, Comm. Thompson purchased two lancet devices not two glucometers. After correction are made minutes were approved on Motion by Comm. Weitz, seconded by Comm. Paz. Accepted 5-0.

**Minutes** of Executive Meeting held on December 4, 2013 at 8:21pm were approved on Motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 5-0.

**Minutes** of Executive Meeting held on December 4, 2013 at 8:49pm were approved on Motion by Comm. Weitz, seconded by Comm. Thompson. Accepted 5-0

**Communications:**

1. One (1) Tri-Party Collateral Agreement Statements from BNY Mellon.

**Speakers without appointments:** (Time allotted three (3) minutes) None present.

**Speakers with appointments:**  
George DiVenti, DiVenti & Lee, CPAs

1. District is ending year with a surplus which is due to the grant we received. Without grant District would have been over budget for 2013.

2. Uncategorized account in QuickBooks has been increasing each month. Would like Treasurer to minimizing the use of that account.

3. End of year bills that can be paid are the bills for 255 and VFIS. Dan Wiener, LOSAP Statistician

1. All AEDs have been tested and are all in good working condition.

2. Member H. Weitz did have 98 calls as of last meeting and all logs have been submitted to Board.

3. Failsafe was entered into inventory report in Red Alert. Copy will be sent to the Board.

4. Email for new Commissioner will be active as of January 2014.

5. Submitted report to Board on Call Analysis as of November 30, 2013. Report was broken down by PLO, Lido, Beach and mutual aid calls. Calls to the parkway are under PLO numbers and calls to the Schools are included in the Lido numbers. Board would like to show number of

calls that were made to Pilot Money areas

6. To Chairman Manning, its been a pleasure working with you.

### **Chief's Report:**

1. New Member Tim Gola was sworn in by Comm. Thompson into Rescue Company. EMT class will start in January 2014. All paperwork was given to Dan Weiner, all LOSAP papers will be in given to Harold Wondsel. Comm. Richter made a comment that when the paperwork is done correctly an application should only take 2 months from start to finish.
2. Handed in voucher for stickers for fund drive for Department. Board believes this could be a duplicate invoice since we paid the same amount in July. Treasurer will look into invoice.
3. Submitted quote to Broad for the purchase of hose. Motion by Comm. Richter to purchase 10 units for 2 ½" and 10 unit for 3" from Southshore, seconded by Comm. Paz. Approved 5-0. At next meeting will need to discuss hose for 253. Comm. Weitz asked why we keep a warehouse of hose, per Comm. Richter this is in case of emergency.
4. Need to order more log sheets, will speak to Secretary Ryan.
5. Comm. Richter approved Chiefs' office purchase of rope bags but not to exceed \$287.
6. Would like to send members to the Solar Power Class. Cost of class is \$40/member. Motion by Comm. Thompson to send 10 members, seconded by Comm. Paz. Approved 5-0.
7. Submitted leave of absence for Shana Rosenthal and Terence O'Neill. Board approved leave for one year. If member want to extend leave they must submit to Board before the one year is over or they will automatically be out of the Department.
8. All physicals are done for 2013.
9. Board gave permission to have all hose tested.
10. Bailout re-certification has been scheduled. One member can not attend because of work. Alternative arrangements will be made for that member. Class B members can attend class but cant during a call. Any Class A member that doesn't attend class cant response to calls.
11. Board is still waiting for report of an incident that happened at training center. Comm. Manning will go and look at damage. Need to put a lock on door and lock windows from inside.
12. Comm. Thompson had to put \$95 of gas in 2571. Please make sure that when members use vehicles they put gas in them.
13. Battery and chains for 258 are in and have been put on vehicle. Chains for 252 need to be located.
14. 253 is having transmission problems and will go back to Delta. This will be done before pump test.
15. Uniform prices from Elite are \$179-576 depending on size. Comm. Weitz found a company that will provide uniforms for \$380 with patches for all sizes. Would like to get samples and compare to current uniforms.
16. Comm. Weitz would like an inventory of all Jr. firefighters badges for next meeting.
17. Comm. Weitz wants to go over turn out gear for Firefighter Grant.
18. Chief Guerin needs to contact Comm. Weitz to schedule time to install lights on vehicle.
19. Merry Christmas and Happy New Year! Thank you Comm. Manning.

### **COMMISSIONERS'**

#### **REPORTS: Comm. Manning:**

1. Thank you to everyone. I will miss you all. If you ever need anything don't hesitate to

call.

**Comm. Paz:**

1. Met with MacDonald Plumbing about shutting off the water to the kitchen and bathrooms in Ye Olde Firehouse. We know that the building has two feeds for the water but, until we can locate the second feed we can't turn the water off because we would turn it off for the whole building. Will keep the heat on low so the pipes will not freeze. MacDonald Plumbing work with the Town to located second feed.
2. Will follow up on manually removing fuel from tank.
3. Fire Police would like to purchase new vests, awaiting getting samples and quotes.
4. Only worked with Comm. Manning for one year, but it has been a pleasure. Best of luck.

**Comm. Richter:**

1. Comm. Manning, thank you for all work over the past years. You were an asset to the Board. Thank you for all your help during the Hurricane.
2. 2012 Audit is done. Terri will make copies for everyone.
3. Will be leaving on vacation on December 25 and will be returning in January. Will be attending Town Meeting on January 21.
4. Status on signs for meeting? Comm. Weitz will have Conte call Terri. Comm. Thompson will talk to Long Beach.
5. How much longer are we and the property owners of PLO will pay to give Long Beach EMS cover? We should charge LB for mutual aids. We should tell Commissioner Elect, CRV and property owners of PLO, do you want us to hire EMS and send to LB; this is the question we need to ask the public on 1/21.
6. Also very disappointed that the Comm. Elect didn't attend the meeting tonight while the other candidate did attend the meeting.

**Comm. Thompson:**

1. Comm. Manning, thank you for the last 10 years, it was a pleasure working with you.
2. Signs for 750 Lido Blvd have been ordered. Will go over with Chiefs in the new year.
3. Annual dinner will be at the Sands at Atlantic Beach on Friday, May 2. Comm. Richter stated that if the committee wants a new location for dinner they need to start looking now.
4. Lido house heating project - rejected the last 3 bids. Sent RFP to 3 vendors. Comm. Richter stated that we did follow the Procurement Policy, the law changed to 2010. Motion by Comm. Weitz to award contract to John MacDonald for \$15k, seconded by Comm. Paz. Approved 5-0. Comm. Richter stated that he understands why we need to fix the heat but is having a hard time with it since the fire house needs so much work.
5. Would like to set a policy that no cell phones be allowed while counting ballots, this means no texting or calls. Motion by Comm. Manning, seconded by Comm. Thompson. Approved 5-0.
6. What is the cost analysis on having absentee ballots? According to Comm. Weitz estimated about \$1/ballot.
7. Long Beach Hospital still no progress.
8. QA/QI will be scheduled in the next few weeks.
9. Shari Morse's husband passed away. Shari is the Manager of Lido Towers.
10. Very disappointed that the Commissioner Elect didn't attend tonight's meeting.

**Comm. Weitz:**

1. Asked vendor for a price list for Scott pack testing.
2. We need to have a policy that says all Commissioners must disclose all Boards or

Committees he/she sits on. In the letter is should state that the Commissioner is not speaking on behalf of the Board of Fire Commissioners. Motion by Comm. Paz, seconded by Comm. Thompson to send letter to Commissioner Elect. Approved 5-0.

- 3. Board gave Chief’s office that a Commissioner can’t tell them what to do at a call with the exception of Comm. Richer or Thompson since they are ex-chiefs.
- 4. Disappointed that the Comm. Elect didn’t attend the meeting.
- 5. To Comm. Manning, thank you for all your help, enjoyed working with you.

**District Secretary’s Report:**

- 1. Reported that PCRs were sent to REMSCO on December 5, 2013.
- 2. January 8, 2014 (Organizational Meeting at 7:00 PM followed by regular meeting.)
- 3. **FIRE DISTRICT ELECTION RESULTS**

<u>Candidates</u>	<u>Lido</u>	<u>Point Lookout</u>	<u>Total</u>
Jeffrey Birnbaum	81	93	174
Gregory Naham	109	142	251
Peter Zaccaria	2	22	24
Others	1	0	1 Void
	<u>15</u>	<u>18</u>	<u>33</u>
		208	275483*

- Includes 22 absentee ballots. 14 from Lido and 8 from Point Lookout.
- 4. Comm. Elect Naham took and signed the oath of office on Friday, December 13, 2013. The papers were sent to the Town Clerk that day.

**District Treasurer’s Report:**

- 1. Bank reconciliation for Chase checking account was performed for period ending November 30, 2013; the account is fully reconciled.
- 2. After bills tonight, balance in checking account is \$279,380.03
- 3. Will increase amount paid for LOSAP and will send check before the end of year. Motion by Comm. Weitz, seconded by Comm. Paz. Approved 5-0.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Paz, Accepted 5-0 and notarized by Secretary/Treasurer Andrea Richter.

**Meeting adjourned** at 9:20 p.m. on motion by Comm. Richter, seconded by Comm. Thompson. Accepted 5-0.

Next Meeting Date: **January 8, 2014 - Organizational Meeting at 7:00 PM followed by regular meeting.**

Scheduled for next regular meeting: Nothing scheduled at this time.

Minutes respectfully submitted by Secretary/Treasurer Andrea Richter.