

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Lido and Point Lookout Fire District
Held May 2, 2017**

*****Approved Minutes*****

Meeting was called to order at 7:30 p.m. by Chairman Paz

Present: Comm. Paz, Comm. Weitz, Comm. Richter, Comm. Thompson, Chief B. Guerin, Chief J. Guerin, District Treasurer Dunham and District Secretary Ryan.

Not Present: Comm. Naham, vacation; Chief Siegelman, work

Speakers without appointments: None present

Speakers with appointments: Frank Relf, Frank G. Relf Architects
Dan Wiener, LOSAP Statistician
Harold Wondsel, LOSAP Administrator

Minutes of meeting held April 19, 2017, were approved on Motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 4-0.

Speakers without appointments: (Time allotted three (3) minutes)

None present.

Speakers with appointments:

Frank Relf, Frank G. Relf Architects - Bid Opening for HQ Project

Bids were received from five (5) vendors and were opened in alphabetical order. There is a base bid and two alternates to the base bid. Bids were read aloud and recorded by Stephanie of Frank G. Relf Architects and the District Secretary. After bids were opened, reported figures were verified for accuracy in reporting. (The bid amount results chart is attached to these minutes.)

Frank stated that he will contact the three lowest bidders to come to his office and review the bids, review the schedule of values as to how they came up to their bid and compare as to our budgeted amount of dollars to see where the differential is between our budget and the bids. They will then come back to the Board with their recommendation and also to discuss if there are potential ways to save money. This will take about a week or so.

Dan Wiener, LOSAP Statistician

1. Presented April stats presented.
2. Gave 2 copies of April PCRs to District Secretary.
3. Gave April log sheets to District Secretary.
4. Run report sent to the State as well as put on web.
5. All new officer information has been updated on the system.
6. Comm. Weitz asked for an AED report. Dan stated that back in 2009 by Board purchased 15 units. One has been found to be unserviceable. One is in the closet in HQ and the other 13 are in service throughout the Department.

Harold Wondsel, LOSAP Administrator

1. Received addresses of all Marty Rowland's beneficiaries and have sent out the forms to each of them. One has been returned so far.

Chief's Report:

1. Turned in gas receipts for 2500 and 2502. 2501 will turn his in tomorrow.
2. Stand-by crews are in effect for Friday.
3. On 5/13 we will be participating in a Coast Guard drill.
4. Attended meeting with Denise Ford regarding the traffic patterns on the Barnum Isle bridge by Peter's Clam Bar. During the summer, this will be going down to one lane in and out due to construction equipment. They are also concerned about the Pride Weekend. Discussion of back-up plans for emergency vehicles. It was discussed that the NYPD helicopter will be available.
5. Rescue House has been cleaned up, equipment and gear are organized and inventory is being done on all items. 424 car has been checking Rescue. Asked about update on lights. Comm. Thompson will follow up.
6. Asked for a 20' container to be put behind Lido House for storage. District Secretary will contact container companies for prices. Comm. Richter asked Terri to call the company containers were ordered from in the past and get a quote for a 20' container, delivered.
7. Request to take 2500 to Harrisburg, PA from 5/18 to 5/21 to attend the Fire Show. This was okayed.
8. Looking forward to a productive year with everyone.
9. Comm. Weitz asked about getting Deus training set up.
10. Comm. Weitz asked that the Chiefs' responsibility areas be given to the Board
11. Comm. Weitz stated that he is working on upgrading Chiefs' cell phones, needs colors and will order tomorrow.
12. Comm. Richter congratulated Chief Brian and Asst. Chief James Guerin on their elections.
13. Comm. Richter asked if information about solar panels on a house are entered by us, or by FireComm. Was told we enter the information. Stated that there are 2 houses on Inwood with solar panels. Discussion followed. It is important to get this information because the panels are always hot.
14. Comm. Richter discussed the training center regarding repairs needed. Discussion followed. The Board and Chiefs will meet at the training center on Tuesday, May 9th at 3:45 p.m.
15. Comm. Weitz asked the Chief if he has info on the gas meter. Chief said he will get info.
16. Comm. Thompson asked for company checks from Co. 2 and Lido. Was told we have the check from Co. 2. Asked Treasurer to give him the check so they can all be handed in all at the same time.
17. Comm. Thompson asked why a member submitted a bill for 2 shirts which were soiled on a call. Chief will check on this.
18. Comm. Richter asked if there has been any movement in the County to go to electronic PCRs. Chief said, not to his knowledge. Discussion followed.
19. Comm. Paz asked if uniforms that were delivered were okay. Was told yes, all but one have been given out and are okay. Discussion followed about badges and pins. It was decided that the Chief should send an e-mail to Corey of Elite cancelling the badge and longevity pin order and that the District Secretary follow up with a letter.

COMMISSIONERS' REPORTS:

Comm. Paz:

1. Discussion of hiring someone to clean district properties on a full time basis. Not overly happy with the people we have working now. We have to take a hard look at this. Discussion followed. Comm. Richter would like to get a tech. It was decided that this would be discussed at the work session on Tuesday. Will get civil service information.
2. Congratulated Chiefs Brian and James Guerin.

Comm. Richter:

1. The bids were opened for the new ambulance at the last meeting. Has been in contact with Warren Jaffe and he has reviewed the bids with Lester Kappel. Spent a fair amount of time reviewing same last night and it is recommended that the bid from PL Custom be selected even though it is substantially more than the bid from Braun. However, PL Custom is the only one that complied with our specs in every detail: the Iranian statement, which is required by law, Braun did not submit; that it be a brand new 2017 ambulance, Braun bid was for a demo; power lift assembly (\$35,000) not on Braun demo. If you start adding these things there is not such a big difference. Motion by Comm. Richter to accept the bid from Hendrickson/PL Custom and that Walter Wagner be directed to execute the contract, seconded by Comm. Thompson. Accepted 4-0. Stated that there is a discount for paying for the chassis upon delivery to the factory. Discussion followed. Asked if we can do this. This will be checked.
2. After we receive our second half check, would like to retro fit 252 with the power stretcher lift. It would be a \$35,000 upgrade.

Comm. Thompson:

1. We have received the controlled substance certificate and have been cleared by Brian Sherwood. Will have information on the safe at the next meeting.
3. There will be 205 people at the dinner at a cost of \$85.00 per. Hall, menu, DJ and bus are all set. Mentioned proper decorum. Regarding the tip, the Department will be \$1200 short this year. Department Treasurer said that the Department will work on their budget for next year. Discussion followed.
4. Thanked everyone involved for making the luncheon at the Bridgeview a success.

Comm. Weitz:

1. We will need a work session regarding the DASNY grant. After we give them everything, we should get purchasing authority almost immediately. A work session was set up for Tuesday, May 9th at 7:30 p.m. in the HQ Commissioners' Room.
2. Thanked Comms. Paz and Thompson for attending the VFIS insurance inspection. Only item identified was that Rescue needs to be cleaned up. The rest of the district was found to be okay.
3. Asked about fuel filters at Lido being checked and was told they were.

District Secretary's Report:

1. DiVenti & Lee sent 2016 AUD Report to NYS on Friday, April 28th. Will be setting up a meeting with Blanchfield.
2. Bank reconciliation for FNBLI checking account was performed for period ending April 30, 2017. The account is fully reconciled.

District Treasurer's Report:

1. On tonight's abstract, there are 23 checks for payment totaling \$39,950.22.
2. After bills tonight, balance in checking is \$278,984.98.
3. The balance in the capital reserve account is \$1,085,255.57.

4. Asked about the gratuities for the Dinner. Discussion followed.
5. Mentioned taking the end of year balance and moving it to the Reserve account. Patti will speak with Ben about this at the next meeting. Comm. Weitz said to ask Ben about the interest on this as well.

Abstract of bills was presented and approved on motion by the Comm. Thompson, seconded by Comm. Weitz, accepted 4-0 and notarized by the District Secretary. Abstract will be attached to minutes and put on website.

Meeting adjourned at 9:06 p.m. on motion by Comm. Thompson, seconded by Comm. Weitz. Accepted 4-0.

Next Meeting Date: May 16, 2017

Scheduled for next regular meeting: Ben DiVenti, DiVenti & Lee, CPAs

Minutes respectfully submitted by District Secretary, Terri Ryan

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 18 – May 2, 2017

APPROVAL OF RESOLUTION REGARDING AUTHORIZATION FOR THE PAYMENT OF CLAIMS:

NOW, THEREFORE, BE IT RESOLVED, that the Lido and Point Lookout Board of Fire Commissioners, having audited the itemized vouchers for the following claims against the Fire District, orders the payment thereof by the Fire District Treasurer in the amounts allowed:

Date	Type	Name	Memo/Description	Amount
05/01/2017	Check	PRINTING Emporium		-353.00
	1290		2017 May 5th Dinner Invitations	353.00
05/01/2017	Check	Island Occupational Medical Resources, P.C.	PO # 10135	-250.00
	1291		PO # 10135- Physical Exam - Tim Sommer	250.00
05/01/2017	Check	VERIZON	Acct # 652-089-211-0001-32	-404.28
	1292		Acct # 652-089-211-0001-32 FIOS HQ	404.28
05/01/2017	Check	VERIZON	Acct # 516 432 6687-858560237	-414.07
	1293		Acct # 516 432 6687-858560237	414.07
05/01/2017	Check	VERIZON	Acct # 516 432 7750 159 27 7 Lido Red Phone Fire Com	-46.67
	1294		Acct # 516 432 7750 159 27 7 Lido Red Phone Fire Com	46.67
05/01/2017	Check	South Shore Fire & Safety Equipment Distributors Inc.	Invoice # 0111308-IN- Service Equipment - Ticket #'s - 546286,546904,546532,547286	-169.90
	1295		Invoice # 0111308-IN- Service Equipment - Ticket #'s - 546286,546904,546532,547286	169.90
05/01/2017	Check	XEROX CORP	Inv.# 088793594	-65.00
	1296		Monthly Maintenance 2017 - March- Inv.# 088793594	65.00
05/01/2017	Check	NATIONAL GRID	Master Account # 78934-44004	-1,167.67
	1297		Rescue- 00562-30007 - 2017 - Feb 24 - Mar 28 - Actual	23.17
			Lido- 27565-75007- 2017 - Feb 28 - Mar 30 - Actual	482.34
			HQ-87856-46002 - 2017 -Feb 24 - Mar 28 - Actual	662.16
05/01/2017	Check	EXXONMOBIL CREDIT CARD SERVICES	Exxon Mobil Credit Card Purchases Inv.# 7187859299224591704	-684.38
	1298		Gasoline for -03/09/17 - 03/31/17	684.38
05/01/2017	Check	CLINICAL CLEAN, INC.	Invoice # 4801	-690.00
	1299		Invoice 4801 - 252 - Sanitizing Cleaning	345.00
			Invoice 4801 - 258 - Sanitizing Cleaning	345.00

23 Checks to Be Printed For A Total Of \$39,950.22

LIDO AND POINT LOOKOUT FIRE DISTRICT

Abstract Week Number: 18 – May 2, 2017

05/01/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11410	-566.00
	1300		Invoice # 11410 -2010 Ford F-250 - 256 - PM	566.00
05/01/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11411	-278.02
	1301		Invoice # 11411 - 2013 Chevy Van - 2571 - PM	278.02
05/01/2017	Check	VINNIE'S TRUCK & AUTO, INC.	Invoice # 11412	-668.73
	1302		Invoice # 11412 - 2003 Ford E-450 - 258 - PM	668.73
05/01/2017	Check	FRANK G. RELF, ARCHITECT, PC	Invoice # 4447	27,500.00
	1303		Design Development - HQ Project	27,500.00
05/01/2017	Check	Newsday Media Group	Acct. # 079286104	-268.00
	1304		Notice to Bidders New 258 Ambulance	268.00
05/01/2017	Check	TPES	Inv. # 04171703	-1,750.00
	1305		Asbestos Investigation HQ	1,750.00
05/01/2017	Check	Ready Refresh by Nestle	AC No: 0427435953	-60.99
	1306		Poland Spring - Billing Period & Supplies 1/17,2/17,3/17	60.99
05/01/2017	Check	Z BEST MAINTENANCE	Inv. # 48351A	-1,200.00
	1307		Monthly Cleaning - April 17	1,200.00
05/01/2017	Check	JARED SIEGELMAN	Reimbursement	-107.54
	1308		I Phone 6 Smart Battery - Reimbursement	107.54
05/01/2017	Check	CHASE	Chase CC # 5472 3061 0001 6921	-1,160.51
	1309		04/05- Boardworks - Terri Ryan	886.59
			3/22 - Postage - Inspection dinner - Chas Thompson	58.80
			3/24 - Walgreens - Chas Thompson	101.97
			3/26 - Long Beach Bagel - Chas Thompson	12.75
			3/25 - Home Depot - Chas Thompson	14.98
			3/25 - Stp & Shop - Inspection Colation -Chas Thompson	37.55
			3/28 -Postage - Chas Thompson	2.87
			4/03 - Cell Hire -Steve Weitz	45.00
05/01/2017	Check	Buzz Chew Chevrolet - Cadillac, Inc	Invoice #189156	-302.65
	1310		Invoice # 189156 - 2502 - RM	302.65
05/01/2017	Check	Patricia Dunham	District Treasurer 04/17-04/26/17	-302.58

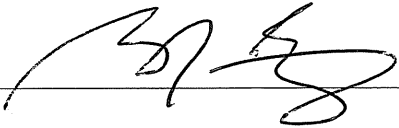
23 Checks to Be Printed For A Total Of \$39,950.22

LIDO AND POINT LOOKOUT FIRE DISTRICT

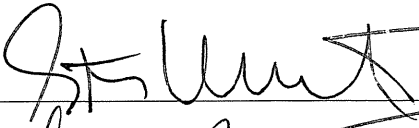
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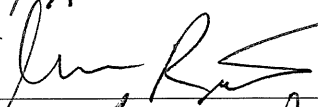
			District Treasurer - 04/17/17-04/26/17 -11 hours	330.00
			District Treasurer Payroll Taxes Withheld (P.Dunham) 04/17-04/26/17	27.42
05/05/2017	Check	TERRI RYAN	District Secretary Salary -04/24/17-05/05/17	-1,540.23
			District Secretary Salary - 04/24/17-05/05/17	2,174.13
			District Secretary Withholding Taxes -04/24/17-05/05/17	633.90
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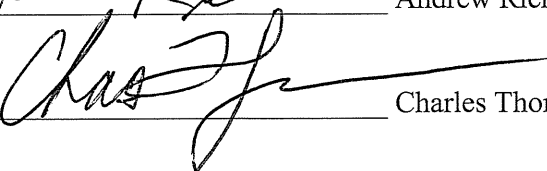
Commissioner Thompson made the motion; the motion was seconded by Commissioner Weitz. Approved: : : : at a duly constituted meeting of the Board of Fire Commissioners on May 2, 2017.

 Jack Paz, Chairman

Greg Naham, Vice-Chairman

 Steven Weitz, Commissioner

 Andrew Richter, Commissioner

 Charles Thompson, Commissioner

STATE OF NEW YORK
COUNTY OF NASSAU

On the 2 day of May in the year 2017 before me, the undersigned, personally appeared personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public's Signature: Theresa E Ryan Printed Name: Theresa E Ryan My Commission Expires: 6/2/19

23 Checks to Be Printed For A Total Of \$39,950.22

THERESA E. RYAN
Notary Public, State of New York
No. 01RY5078996
Qualified in Nassau County
Commission Expires June 2, 2019